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**TITLE SHOULD BE CONCISE, INFORMATIVE, AND CLEARLY REFLECT THE CONTENT OF THE MANUSCRIPT**. The abstract should not exceed 250 words. The abstracts should be self-explanatory. It must include the reason for conducting the study, objectives, methods used, results and conclusion. Objective should briefly state the problem or issue addressed, in language accessible to a general scientific audience. Technology or Method must concisely summarize the technological innovation or method used to address the problem. Results should bring a brief summary of the results and findings. Conclusions should provide brief concluding remarks on outcomes.

Keywords:four to six keywords should be provided for indexing and abstracting. The word or term overviews the issues discussed, separated by commas

**JUDUL HARUS RINGKAS, INFORMATIF DAN SECARA JELAS MEREFLEKSIKAN ISI MANUSKRIP**. Tuliskan terjemahan abstrak dalam bahasa Indonesia. Abstrak tidak lebih dari 300 kata. Abstrak menjelaskan keseluruhan isi artikel. Abstrak meliputi maksud, tujuan penelitian, metodologi yang digunakan, hasil dan kesimpulan. Maksud penelitian harus menjelaskan secara ringkas permasalahan yang diteliti menggunakan bahasa ilmiah umum yang mudah dimengerti oleh pembaca. Teknologi atau metodologi yang digunakan untuk pemecahan permasalahan penelitian harus dicantumkan secara lengkap dan ringkas dalam abstrak. Hasil penelitian dan temuannya disajikan dalam ringkasan singkat. Kesimpulan harus menyatakan *outcome* yang dicapai dalam kegiatan penelitian.

Kata kunci:empat sampai enam kata kunci untuk keperluan indeksasi dan abstraksi. Setiap kata mencakup isu yang dibahas dan dipisahkan oleh tanda koma

Note: There should be no nonstandard abbreviations, acknowledgments of support, references or footnotes in the abstract.

\*Corresponding Author: e-mail: author@ forda-mof.org

# INTRODUCTION[[1]](#footnote-1)

State the objectives of the work and provide an adequate background of the research objectives, avoiding a detailed literature survey or a summary of the results.

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Table should be numbered. Please use comma (,) and point (.) in all figures appropriately according to the English writing rule.

Most charts graphs and tables are one column wide (3 1/2 inches or 21 picas) or two-column width (7 1/16 inches, 43 picas wide). Avoid sizing figures less than one column wide, as extreme enlargements may distort the images and result in poor reproduction. Therefore, it is better if the image is slightly larger, as a minor reduction in size should not have an adverse effect the quality of the image.

# THEORY/CALCULATION (if any)

This chapter of theory/calculation is non-compulsory or optional. A theory or detailed calculation should be extended, not repeated, in the introduction. The theory of calculation (if any) mentioned should lay the foundation of the work.

# MATERIAL AND METHOD

Provide sufficient detail of the research work to allow method to be reproduced. The material and method chapter can be divided into several sub-chapters.

## **Study Site/Location and/or materials**

Describe the time and location of the study, materials and tools used as well as research method.

## **Methods**

Methods already published should be indicated by a reference. Specific location should include the geographical information system. Only relevant modification to the method should be described clearly.

## **Analysis**

Write the process of inspecting, cleaning, transforming, and modelling data with the goal of discovering useful information, suggesting conclusions, and supporting decision-making.

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Results should be presented clearly and concisely. Discussion should explore the significance of the results work to the current condition or other research result, but not repeating the result. Result and discussion may be separated into sub chapter of result and discussion.

## **Result**

Result and discussion may be separated into sub chapter of result and sub chapter of discussion.

## **Discussion**

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References may be used to support the research findings and expected to be written at least in the last five years.

# conclusion

A brief summary of the possible clinical implications of the study is required in the conclusion section. Conclusion contains the main points of the article. It should not replicate the abstract, but might elaborate the significant results, possible applications and extensions of the work.

# acknowledgement

Acknowledgement is compulsory for persons or organizations that have already helped the authors in many ways. Sponsor and financial support acknowledgments may be placed in this section. Use the singular heading even if you have many acknowledgements.

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Use at least 10 references referring to American Psychological Association style (APA style) 6th Edition. References must be listed and organized alphabetically by author name. In-text citation should also be based on the APA style 6th Edition. More information and sample paper of using APA style can be downloaded from [http://www.apastyle.org](http://?).

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**One work by one author**

In one developmental study (Smith, 1990), children learned... OR

In the study by Smith (1990), primary school children... OR

In 1990, Smith’s study of primary school children…

**Works by multiple authors**

A work with two authors, cite both names every time you reference the work in the text.

A work with three to five authors, cite all the author names the first time the reference occurs and then subsequently include only the first author followed by et al.

First citation: Masserton, Slonowski, and Slowinski (1989) state that...

Subsequent citations: Masserton et al. (1989) state that...

A work with 6 or more authors, cite only the name of the first author followed by et al. and the year.

**Works by no identified author**

A resource with no named author, cite the first few words of the reference entry (usually the title). Use double quotation marks around the title of an article, chapter, or Web page. Italicize the title of a periodical, book, brochure, or report.

The site seemed to indicate support for homeopathic drugs (“Medical Miracles,” 2009). The brochure argues for home schooling (Education Reform, 2007).

Treat reference to legal materials such as court cases, statutes, and legislation like works with no author.

**Two or more works in the same parenthetical citation**

Citations of two or more works in the same parentheses should be listed in the order they appear in the reference list (i.e., alphabetically, then chronologically).

Several studies (Jones & Powell, 1993; Peterson, 1995, 1998; Smith, 1990) suggest that...

**Specific parts of a source**

Always give the page number for quotations or to indicate information from a specific table, chart, chapter, graph, or page. The word page is abbreviated but not chapter.

The painting was assumed to be by Matisse (Powell, 1989, Chapter 6), but later analysis showed it to be a forgery (Murphy, 1999, p. 85).

If, as in the instance of online material, the source has neither visible paragraph nor page numbers, cite the heading and the number of the paragraph following it. This allows the reader to locate the text in the source.

The patient wrote that she was unimpressed by the doctor’s bedside manner (Smith, 2006, Hospital Experiences section, para. 2).

**The use of word “and” and symbol “&”**

A work with two or more authors, use the word “**and**” in running text and an ampersand “**&**” in parenthetical material, in tables, captions, and in the reference list.

as Louth, Hare **and** Linden (1998) demonstrated ...  
as has been shown (Louth, Hare **&** Linden, 1998) ...

**CITATIONS IN A REFERENCE LIST**

In general, references should contain the author name, publication date, title, and publication information. Include the issue number if the journal is paginated by issue.

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**Print Book**

Author, A. (year). *Title of the document*. Location published: Publisher name.

Strunk, W., Jr., & White, E. B. (1979). *The guide to everything and then some more stuff*. New York, NY: Macmillan.

Gregory, G., & Parry, T. (2006). *Designing brain-compatible learning* (3rd ed.). Thousand Oaks, CA: Corwin.

**Electronic Book**

Author, A. (year). *Title of document*. Retrieved from url   OR

Author, A. (year). *Title of document*. doi:xxxxxxx

Monro, V. (1835). *A summer ramble in Syria: With a Tartar trip from Aleppo to Stamboul*(Vol. 1). Retrieved from http://books.google.com/books

Schiraldi, G. R. (2001). *The post-traumatic stress disorder sourcebook: A guide to healing, recovery, and growth* [Adobe Digital Editions version]. doi:10.1036/0071393722

**Chapter of a Book - different authors in edited book**

Sharp, S. F., & Eriksen, M. E. (2003). Imprisoned mothers and their children. In B. H. Zaitzow & J. Thomas (Eds.), *Women in prison: Gender and social control* (pp.119-136). London: Lynne Rienner Publishers.

NOTE:

* In the example above, 'Sharp & Eriksen' are the authors of the chapter 'Imprisoned mothers and their children', published in the book 'Women in prison: Gender and social control'.
* One editor - use the abbreviation (Ed.). More than one editor - use the abbreviation (Eds.).
* For a book with no editor, include the word 'In' before the book title

**Journal Article - electronic version with DOI**

Author, A. A., & Author, B. B. (year). Title of article. *Title of Periodical*, *volume*(issue), page range. doi:xx.xxxxxxxxxx

Turner, J. (2007). Justice and emotions. *Social Justice Research, 20*(3), 288-311. doi:10.1007/s11211-007-0043-y

**Journal Article - electronic version without DOI (DOI is not available)**

Author, A. A., & Author, B. B. (year). Title of article. *Title of Periodical*, *volume*(issue), page range. Retrieved from http://www.homepageURL

Walters, W. (2008). Bordering the sea: Shipping industries and the policing of stowaways. *Borderlands E-Journal*, *7*(3), 1-25. Retrieved from http://www.border lands.net.au/index.html

**Journal Article - print version**

Author, A. A. (year). Title of article. *Title of Periodical*. *volume*(issue), page range.

Radiarta, I. N. (2013). Relationship between phytoplankton distribution with water quality in the Strait Alas, Sumbawa, West Nusa Tenggara (in Bahasa Indonesia). *Jurnal Bumi Lestari, 13*(2), 234–243

Louth, S. M., Hare, R. D., & Linden, W. (1998). Psychopathy and alexithymia in female offenders. *Canadian Journal of Behavioural Science*, *30*(2), 91-98.

**Online Newspaper Articles**

Becker, E. (2001, August 27). Prairie farmers reap conservation's rewards. *The New York Times*. Retrieved from http://www.nytimes.com

**Encyclopaedia or dictionary - print**

Author, A. A., & Author, B. B. (year). *Title of book* (ed). Location published: Publisher name.

Sadie, S. (Ed.). (2000). *The new Grove dictionary of music and musicians* (2nd ed., Vols. 1-29). New York: Grove's Dictionaries.

**Encyclopaedia or dictionary - electronic**

Author, A. A., & Author, B. B. (year). *Title of book* (ed). Retrieved from url

Zalta, E. N. (Ed.). (2007). *The Stanford encyclopedia of philosophy*. Retrieved from http://plato.stanford.edu/

**Technical and Research Reports (often with corporate authors)**

Hershey Foods Corporation. (2001, March 15). *2001 Annual Report*. Retrieved from http://www.hersheysannualreport.com/2000/index.htm

**Book Reviews**

Dent-Read, C., & Zukow-Goldring, P. (2001). Is modeling knowing? [Review of the book *Models of cognitive development*, by K. Richardson]. *American Journal of Psychology, 114*, 126-133.

NOTE: For articles that have a DOI, see Journal Article with DOI example.

**Data Sets**

Simmons Market Research Bureau. (2000). *Simmons national consumer survey* [Data file]. New York, NY: Author.

**Conference Proceedings - electronic**

Shennan, S. (2008).  Canoes and cultural evolution. *Proceedings of the National Academy of Sciences 105*, 3416-3420. doi: 10.1073/pnas.0800666105

**Conference Proceedings - print**

Iyengar, S. S., & DeVoe, S. E. (2003). Rethinking the value of choice: Considering cultural mediators of intrinsic motivation. In R. Dienstbier (ed.), *Nebraska Symposium on Motivation: Vol. 49. Cross-cultural differences in perspectives on the self* (pp. 129-174). Lincoln: University of Nebraska Press.

**Dissertation, Published**

Author, A. A. (Year). *Title of dissertation* (Doctoral dissertation). Retrieved from Name of database. (Accession or Order Number)

Adams, R. J. (1973). *Building a foundation for evaluation of instruction in higher education and continuing education* (Doctoral dissertation). Retrieved from http://www.ohiolink.edu/etd/

**Dissertation, Unpublished**

Author, A. A. (Year). *Title of dissertation* (Unpublished doctoral dissertation). Name of Institution, Location.

**Master’s thesis, from a commercial database**

Author, A. A. (Year). *Title of thesis* (Master’s thesis). Retrieved from Name of database. (Accession or Order Number)

McNiel, D. S. (2006). *Meaning through narrative: A personal narrative discussing growing up with an alcoholic mother* (Master’s Thesis). Retrieved from ProQuest Dissertations and Theses Databases. (UMI No. 1434728)

**Government Document**

National Institute of Mental Health. (1990). *Clinical training in serious mental illness* (DHHS Publication No. ADM 90-1679). Washington, DC: U.S. Government Printing Office.

1. [↑](#footnote-ref-1)